

Annual Evaluation-

Thresholds for Typical Assignment

The table below presents the overall thresholds for each activity and for each category:

Example	Teaching	Research	Service	
Assigned	50%	40%	10%	100.00%
				Scale
Exceed	20	16	3	39
Meet	15	12	2.5	29.5
Need Imp	10	8	2	20

Department Head's comments/expectations documentation

The committee did not have a dedicated meeting to discuss this issue. However, email discussions and exchanges took place on August 9 and August 10, 2018. Below, is a summary of the consensus-based comments associated with this task:

1. The department head must list the faculty's strengths for that year.
2. The departmental head must list the faculty's weaknesses for that year.
3. The department head must report the activity tenth score for each category for the faculty member evaluated plus the highest, average and lowest score of the activity tenths for the entire faculty list.

4. The department head must list suggestions for improvements where applicable for next year to help guide the faculty improvement plans.
5. The department head must list the three-year weighted score.